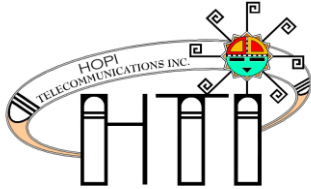


# Hopi Telecommunications, Inc.

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## Job Announcement

Position Title: Outside Plant Combination Technician  
Department: Outside Plant  
Reports To: Outside Plant Supervisor  
FLSA Status: Non-Exempt  
Wage: D.O.E.

Full Time Position with benefits: Paid Time Off, Medical Insurance, 401k Plan

### **General Summary:**

Installs, maintains, and services telephone lines, cable, subscriber carrier systems, terminal, protection devices, and customer-owned equipment. May also diagnose and repair trouble in switching equipment, voice frequency repeaters, loop extenders, and cable loading systems.

### **Essential Job Functions:**

- Installs new services and equipment for subscribers by installing drop wires, station protectors, and network interface devices. Wires new systems using appropriate tools.
- Maintains and repairs existing services and equipment by using test sets to locate line trouble. Determines necessary repairs which may include repairing wiring, station protectors, ground connections, running new wires and replacing jacks, lids and pedestals as needed.
- Maintains and repairs Central Office switching equipment, voice frequency repeaters, loop extenders, and cable loading systems.
- Completes all Outside Plant and Central Office installation and repair related forms and reports.
- May confer with customers to further determine problems and acceptable resolutions.

- Performs all other related duties as assigned by Supervisor.\*

\*These tasks do not meet the Americans With Disabilities Act definition of essential job functions and are usually less than 5% of time spent. However, these tasks still constitute important performance aspects of the job.

**Knowledge, Skills, and Abilities:**

- Knowledge of test, switching and electronic equipment.
- Knowledge of voice communications and digital technology.
- Knowledge of company products and services.
- Knowledge of company policies and procedures.
- Skill in operating service equipment including various hand tools and testing equipment.
- Skill in reading cable records, staking sheets, specifications, and circuit diagrams.
- Ability to communicate with co-workers and various business contacts in a professional and courteous manner.
- Ability to read and interpret documents such as maps, staking sheets, and operating and maintenance instruction manuals.
- Ability to pay close attention to detail.
- Ability to work independently and make sound technical decisions using information at hand.
- Ability to effectively function as a team player.
- **Valid Drivers License required**

**Education and Experience:**

A High School diploma or equivalent, plus two years of telecommunications schooling or equivalent work experience are helpful. Two years experience in the installation and maintenance of Outside Plant and Central Office equipment also helpful.

**Physical Requirements:**

PHYSICAL REQUIREMENTS	0-24%	25-49%	50-74%	75-100%
Seeing: Must be able to service orders and trouble reports.				X
Hearing: Must be able to hear well enough to communicate with employees and business contacts.				X
Standing/Walking: Must be able to move about work site.			X	
Climbing/Stooping/Kneeling: Must be able to stoop, kneel and crawl to perform installations.			X	
Lifting/Pulling/Pushing: Must be able to lift at least 40 lbs.		X		
Fingering/Grasping/Feeling: Must be able to write, type, and use phone system.				X

**Working Conditions:**

This factor measures the surroundings or physical conditions under which a job must be done and the extent to which those conditions make the job disagreeable. Consider the presence and relative amount of exposure to dust, dirt, heat, fumes, contaminants, cold, noise, vibration, wetness, etc.

Somewhat disagreeable working conditions due to the continuous exposure to one or more of the elements listed above. Exposed to one element continuously or several elements occasionally, but usually not at the same time.

**Note:** The statements herein are intended to describe the general nature and level of work being performed by employees, and are not to be construed as an exhaustive list of responsibilities, duties and skills required of personnel so classified. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.