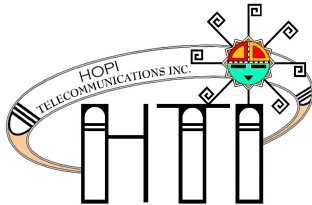


Hopi Telecommunications, Inc.
www.hopitelecom.com



6 E Aspen Ave., Suite 240
Flagstaff, AZ 86004
928-522-8428
928-527-4959 Fax

P.O. Box 125
Keams Canyon AZ 86034
928-738-4674
928-738-0097 Fax

Job Announcement

Position Title: Telecommunications Combination Technician
Department: Central Office / Outside Plant
Reports To: Central Office Supervisor / Outside Plant Manager
FLSA Status: Non-Exempt
Wage: D.O.E.

Full Time Position with benefits: Vacation, Sick Leave, Medical Insurance, 401k Plan

General Summary:

Installs, maintains, and services telephone lines, cable, subscriber carrier systems, terminal, protection devices, and customer-owned equipment. May also diagnose and repair trouble in switching equipment, voice frequency repeaters, loop extenders, and cable loading systems. This role combines responsibilities from central office operations, field installations, and repair services to ensure seamless communication infrastructure.

Essential Job Functions:

- Diagnose and repair various sized copper and fiber cables from the premise to the middle mile.
- Install new services and equipment for subscribers by installing drop wires, station protectors, and network interface devices. Wire new systems using appropriate tools.
- Diagnose and repair existing services and equipment by using test sets to locate line trouble. Determine necessary repairs which may include repairing wiring, station protectors, ground connections, running new wires and replacing jacks, lids and pedestals as needed.
- Routine maintenance and repair of Central Office network equipment, voice frequency repeaters, loop extenders, and cable loading systems.
- Configure and troubleshoot network connections and hardware.

- Complete all Outside Plant and Central Office installation and repair related forms and reports with proper documentation.
- May confer with customers to further determine problems and acceptable resolutions.
- Performs all other related duties as assigned by management.*

*These tasks do not meet the Americans with Disabilities Act definition of essential job functions and are usually less than 5% of time spent. However, these tasks still constitute important performance aspects of the job.

Knowledge, Skills, and Abilities:

- Able to utilize computers, digital devices, email and various account access.
- Knowledge of troubleshooting methods, test, switching and electronic equipment.
- Knowledge of voice communications, fiber optics, copper cabling, and digital transmission systems.
- Knowledge of company products and services, company policies and procedures.
- Familiarity with industry standards and safety protocols.
- Skill in operating service equipment including various hand tools and testing equipment.
- Ability to solve problems and maintain a customer-focused attitude via phone and in-person visits.
- Ability to communicate with co-workers and various business contacts in a professional and courteous manner.
- Ability to read and interpret documents such as maps, staking sheets, and operating and maintenance instruction manuals, product specifications and circuit diagrams.
- Ability to pay close attention to detail.
- Ability to work independently and make sound technical decisions using information at hand.
- Ability to effectively function as a team player.
- **Valid Driver's License required and must submit to a driving record inquiry.**

Education and Experience:

A High School diploma or equivalent, plus two years of telecommunications schooling or equivalent work experience are helpful. Moderate computer knowledge and experience with Microsoft applications is preferred. Two years experience in the installation and maintenance of Outside Plant and Central Office equipment is preferred.

Physical Requirements:

PHYSICAL REQUIREMENTS	0-24%	25-49%	50-74%	75-100%
Seeing: Must be able to service orders and trouble reports.				X
Hearing: Must be able to hear well enough to communicate with employees and business contacts.				X
Standing/Walking: Must be able to move about work site.			X	
Climbing/Stooping/Kneeling: Must be able to stoop, kneel and crawl to perform installations.			X	
Lifting/Pulling/Pushing: Must be able to lift at least 40 lbs.		X		
Fingering/Grasping/Feeling: Must be able to write, type, and use phone system.				X

Working Conditions:

Work may be performed indoors and outdoors in various weather conditions. Consider the presence and relative amount of exposure to dust, dirt, heat, fumes, contaminants, cold, noise, vibration, wetness, etc. Requires travel to different job sites. On-call availability for emergency repairs.

Note: The statements herein are intended to describe the general nature and level of work being performed by employees and are not to be construed as an exhaustive list of responsibilities, duties and skills required of personnel so classified. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.